

Ngarralingayil Barker Registration Form

Date of Application

A photograph of
the student must be
stapled here.

(Head & Shoulders only)

Accompanying Documentation:



A photograph of the student



Two (2) most recent school reports
and NAPLAN results *(if applicable)*



A copy of the student's Birth Certificate
*(If not Australian by birth, then a copy of your Australian
passport, citizenship and/or visa details, must be included)*



Court orders/Guardianship
(if applicable)

A. STUDENT'S DETAILS

Name	Surname	<input type="text"/>				
	First Name	<input type="text"/>				
	Middle Name(s)	<input type="text"/>				
	Preferred Name	<input type="text"/>				
Date of Birth	Day	<input type="text"/>	Month	<input type="text"/>		
	Year	<input type="text"/>				
	Gender	Male <input type="checkbox"/>	Female	<input type="checkbox"/>		
Address	Street	<input type="text"/>				
	Suburb	<input type="text"/>				
	State	<input type="text"/>	Postcode	<input type="text"/>		
Country of Birth	Country	<input type="text"/>				
Citizenship	Australian	<input type="checkbox"/>	Other	<input type="checkbox"/> <input type="text"/>		
	Aboriginal Status	Aboriginal	Torres Strait Islander	Neither	Both	
Language Spoken at Home	English	<input type="checkbox"/>	Other	<input type="checkbox"/> <input type="text"/>		
	Religion/Denomination	Religion	<input type="text"/>			
Admission	Grade of Entry	<input type="text"/>	Calendar Year of Entry	<input type="text"/>		
	Current Education	Current Year	<input type="text"/>			
Name of School		<input type="text"/>				
Siblings	List siblings 1	<input type="text"/>	Gender	<input type="checkbox"/>	DOB	<input type="text"/>
	2	<input type="text"/>	Gender	<input type="checkbox"/>	DOB	<input type="text"/>
	3	<input type="text"/>	Gender	<input type="checkbox"/>	DOB	<input type="text"/>
	4	<input type="text"/>	Gender	<input type="checkbox"/>	DOB	<input type="text"/>
	5	<input type="text"/>	Gender	<input type="checkbox"/>	DOB	<input type="text"/>

B. Relationships

Complete if relevant	Parents Separated	<input type="checkbox"/>	Parents Divorced	<input type="checkbox"/>	Father Deceased	<input type="checkbox"/>	Mother Deceased	<input type="checkbox"/>		
With whom does the child reside?	Both Parents	<input type="checkbox"/>	Father Only	<input type="checkbox"/>	Mother Only	<input type="checkbox"/>	Shared/Other	<input type="checkbox"/>		
Day-to-day Communication	Both Parents	<input type="checkbox"/>	Father Only	<input type="checkbox"/>	Mother Only	<input type="checkbox"/>	Guardian	<input type="checkbox"/>	Kinship Carer	<input type="checkbox"/>
School Reports to be sent to	Both Parents	<input type="checkbox"/>	Father Only	<input type="checkbox"/>	Mother Only	<input type="checkbox"/>	Guardian	<input type="checkbox"/>	Kinship Carer	<input type="checkbox"/>

C. Parent/Guardian/Carer 1

Name	Title	<input type="text"/>	Surname	<input type="text"/>						
	First Name	<input type="text"/>								
	Preferred Name	<input type="text"/>								
Occupation	Name of Occupation	<input type="text"/>								
Gender	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>						
Residential Address	Street	<input type="text"/>								
	Suburb	<input type="text"/>								
	State	<input type="text"/>	Postcode	<input type="text"/>						
Contact	Home Telephone	<input type="text"/>								
	Mobile Telephone	<input type="text"/>								
	Work Telephone	<input type="text"/>								
	Email	<input type="text"/>								
Aboriginal Status	I am Aboriginal	<input type="checkbox"/>	Torres Strait Islander	<input type="checkbox"/>	Neither	<input type="checkbox"/>	Both	<input type="checkbox"/>		
Relationship To Child	Parent	<input type="checkbox"/>	Guardian	<input type="checkbox"/>	Step Parent	<input type="checkbox"/>	Other	<input type="checkbox"/>	<input type="text"/>	
Educational Level	Year 12	<input type="checkbox"/>	Year 11	<input type="checkbox"/>	Year 10	<input type="checkbox"/>	Year 9 or below	<input type="checkbox"/>		
Qualification	Bachelor degree or above	<input type="checkbox"/>	Advanced diploma/Diploma	<input type="checkbox"/>						
	Cert I to IV (incl trade cert)	<input type="checkbox"/>	No non-school qualification	<input type="checkbox"/>						
Employment Occupation Level	Group 1	<input type="checkbox"/>	Group 2	<input type="checkbox"/>	Group 3	<input type="checkbox"/>	Group 4	<input type="checkbox"/>	Group 5	<input type="checkbox"/>
Language Spoken at Home	English	<input type="checkbox"/>	Other	<input type="checkbox"/>	<input type="text"/>					

C. Parent/Guardian/Carer 2

Name	Title	<input type="text"/>	Surname	<input type="text"/>
	First Name	<input type="text"/>		
	Preferred Name	<input type="text"/>		
Occupation	Name of Occupation	<input type="text"/>		
Gender	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Residential Address	Street	<input type="text"/>		
	Suburb	<input type="text"/>		
	State	<input type="text"/>	Postcode	<input type="text"/>
Contact	Home Telephone	<input type="text"/>		
	Mobile Telephone	<input type="text"/>		
	Work Telephone	<input type="text"/>		
	Email	<input type="text"/>		
Aboriginal Status	I am Aboriginal	<input type="checkbox"/>	Torres Strait Islander	<input type="checkbox"/>
	Neither	<input type="checkbox"/>	Both	<input type="checkbox"/>
Language Spoken at Home	English	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/> <input type="text"/>
Relationship To Child	Parent	<input type="checkbox"/>	Guardian	<input type="checkbox"/>
	Step Parent	<input type="checkbox"/>	Other	<input checked="" type="checkbox"/> <input type="text"/>
Educational Level	Year 12	<input type="checkbox"/>	Year 11	<input type="checkbox"/>
	Year 10	<input type="checkbox"/>	Year 9 or below	<input type="checkbox"/>
Qualification	Bachelor degree or above	<input type="checkbox"/>	Advanced diploma/Diploma	<input type="checkbox"/>
	Cert I to IV (incl trade cert)	<input type="checkbox"/>	No non-school qualification	<input type="checkbox"/>
Employment Occupation Level	Group 1	<input type="checkbox"/>	Group 2	<input type="checkbox"/>
	Group 3	<input type="checkbox"/>	Group 4	<input type="checkbox"/>
	Group 5	<input type="checkbox"/>		

Occupation Groups – please select the Group code that closely aligns with your current employment

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals, Senior executive/manager/department head in industry, commerce, media or other large organisation

Public service manager (Section head or above), regional director, health/education/police/fire services administrator Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director] Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals. Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship

All tradesmen/women are included in this group

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]

Office assistants, sales assistants and other assistants

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer,

farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

Group 5: If person has not been in paid work in the last 12 months

E. Membership of Kiray Putjung Aboriginal Corporation

Member Associate Member Non-Member

Member Number

Other Cultural Connection

F. Educational And Medical Information

1. Does your child suffer from any of the following: Asthma Diabetes Epilepsy Hearing Impairment
 No Yes  Allergy Vision Impairment Other  Specify below
-
2. Does your child take medication or require aids No Yes  Include medical management plan/doctor's report
-
3. Will your child require medication during the school day or on an overnight camp? No Yes 
-
4. Does this condition prevent/restrict your child from participating in any classroom or co-curricular activity such as sport or school camps? No Yes  Please describe below
-
5. Has this student received treatment for physical or social emotional health issues within the last two years? No Yes  Please attach relevant reports
-
6. Does this condition prevent/restrict your child from participating in any classroom or co-curricular activity? No Yes  Explain the nature and give details of medication(s)
-
7. Has your child had an extended period of absence from school in the last year? No Yes  Please provide details below
-
8. Has your child been assessed as being academically advanced or accelerated at school? No Yes  Please attach detailed written reports
-
9. Does your child receive additional support for reading and/or maths at school? No Yes  Please provide details below
-
10. Does your child receive external coaching or individual tuition in any area of the school curriculum? No Yes  Please provide details below
-
11. Is your child receiving government funding assistance for a learning disability? No Yes  Please attach details and relevant reports
-
12. Has your child been assessed by a paediatrician, speech therapist, occupational therapist, behavioral therapist or other health professional in the last 2 years? No Yes  Please attach details and relevant reports

G. Student Background Information

(K - Year 2 only) Student's position in family of

How would you describe:
Their awareness of the world around them?

The way they play with others?

Their adjustment to new situations?

What kind of stories they like?


What activities they are involved in outside of home or preschool/school?


Your expectations for them academically?

Is there any other information you would like us to know?

H. Payment

\$50 non-refundable application fee is required for this form to be processed.

Cheque  Made payable to Barker College

Credit Card  Card Type*

Card Number

Expiry Date

CCV

Cardholder's Name

Cardholder's Signature

*A credit card surcharge may apply. Diners Club not accepted.

I. Signatures

I/We agree to supply, when requested, any information regarding the education or medical history of this student.

I/We undertake to abide by School Enrolment Policy as articulated by the Council of Barker College and understand that these may change, as directed by the Council from time to time.

I have sighted the Schedule of Fees and understand the financial requirements if my child is enrolled at Ngarralingayil Barker

Parent/Guardian/Carer 1

Signature

Date

Parent/Guardian/Carer 2

Signature

Date

NB: Both signatures are required. If the signature of only one parent/guardian/carer appears, please provide a reason.

Registration Checklist

- Payment of \$50 application fee (non-refundable) by cheque or credit card
- Attached a photo of the student
- Signatures for both parent/guardian/carer 1 and 2
- Attached a copy of the student's Birth Certificate
- Attached your child's last 2 school reports (if applicable)
- Attached your child's most recent NAPLAN (if applicable)
- Attached any medical or learning support information
- Attached family court orders or guardianship documents (if applicable)



Send your registration form by mail to:

Barker College Enrolments
91 Pacific Highway
HORNSBY 2077

Enrolment Details

Parents applying for a place for their child to enter the School will be offered a position on the waiting list by payment of the \$50 application fee at the time of application.

Families will be required to meet with the Director of Aboriginal Campuses to discuss the student's interests, learning style and any support requirements. The School requests copies of the student's two most recent school reports; their most recent NAPLAN results and any other supporting documents.

The pre-enrolment meeting covers the following:

- academic performance in relation to the School's program
- assessment of personal characteristics and approach to academic work as set out in school reports
- the capacity of the School to support the interests of the student
- the student's and the family's willingness to support the School's code of conduct and its Christian faith and practice, and
- overall impression of the student's capacity to benefit from the opportunity of sharing in a Ngarralingayal Barker education.

Siblings and Children of Past Students

The School reserves the right to offer preferred placement to siblings of students already attending the School, to children whose fathers, mothers and grandfathers have attended the School.

Please note that sibling priority in the enrolment process only exists while a sibling is a current student, and ensures only that the sibling will be granted an interview.

Declining an Offer of a Place

If any student, including siblings or children of ex-students, undertakes the entry procedure, i.e. returns the questionnaire, attends the interview and declines an offered place, the application is cancelled. In these cases a fresh application and application fee is required should you wish to apply for another intake year group. Any priority for a child with ex-student or sibling status is lost with the second application.

Documentation

Registration for Enrolment will not be processed without all the documentation that is requested on each of the forms.

Changing Details for Your Child

All correspondence regarding the enrolment of a student should be addressed to the Director of Enrolments.

If you wish to change the intake year your child is waitlisted for, please send written details including your child's full name, address, Year Level and Calendar Year currently applied for, and New Year Level and Calendar Year you wish to change to.

In order to have the correct address details for prospective students all changes of address must be communicated to the Enrolments Office in writing, or via email at enrolments@barker.nsw.edu.au clearly stating student's full name, and previous address details as well as new address details.

Standard Data Collection Notice

1. The School collects personal information, including health information, about students and parents (which expression includes guardians) before and during the course of a student's enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling for its students, including fulfilling its duty of care to them.
2. The School also collects information for secondary purposes (related to the primary purpose) including:
 - keeping parents informed about matters related to their child's schooling through correspondence, reports, emails, newsletters, magazines and the internet;
 - day to day administration;
 - looking after the students' educational, social, spiritual and medical well-being;
 - seeking donations and marketing for the School;
 - satisfying the School's legal obligations; for example, in relation to child protection legislation.
3. The School also uses personal information including images it collects for purposes for which it has obtained consent.
4. Some laws relating to the operation of schools require that particular information is collected. These include public health and child protection laws. The School collects health information, including medical reports, about students to enable it to fulfil its duty of care to its students.

5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, medical practitioners, and people providing services to the School, including specialist visiting teachers, coaches and volunteers.
6. If the School does not obtain the information referred to in this Notice, the School may not be able to enrol or continue the enrolment of a student.
7. Personal information collected from students is regularly disclosed to their parents. On occasions, personal information including images, academic and sporting achievements, student activities and other news, is published in School publications, its website, and its social media sites.
8. Parents may seek access to personal information collected about them and their children by contacting the School. Students may also seek access to personal information about themselves. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the student, or where students have provided information in confidence.
9. The School engages in fundraising activities. Personal information may be used for fundraising and may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. The School will not disclose personal information to external organisations for their own marketing purposes without consent.
10. The School makes parents' contact details available to parent organisations within the School unless a parent requests the School not do this.
11. If a person provides the School with personal information of other people, such as doctors or emergency contacts, the School encourages that person to inform the other people that the person is disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose the information to third parties.
12. If anyone has any questions or wishes to access information held by the School, please contact privacy_officer@barker.nsw.edu.au

Enrolment Charges

Registration Fee

On application you will be required to pay a non-refundable registration fee of \$50. The student's name will be registered on a waiting list.

School Fees

Fee invoices are issued prior to the commencement of each term and are payable within the first 10 days of term. All fees and charges are reviewed annually. Fees are \$100 per term per child.

Leave

Enrolled students may be granted leave, at the discretion of the Head.

Withdrawal of a Student

The School requires at least one full term's notice of withdrawal for an enrolled student regardless of whether or not he or she has commenced at the School. Fees in lieu of notice are applicable if sufficient notice is not received.

Policy Changes

All organisations, from time to time, initiate policy changes reflecting the needs of the organisations and their clientele at the particular time. Policy changes are implemented by the Council of Barker College and Kiray Putjung Aboriginal Corporation. At any time, parents are invited to phone our Enrolments Office to ask if policy has changed. The Council reserves the right to alter its enrolment policy to suit prevailing circumstances.